

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
09/07/08 1	Members agreed to postpone further consideration of a potential review of the Borough's fishing tackle heritage, proposed during the WPPA, until the Role of the Mayor review had been completed.	Councillor Hunt is scheduled to submit a scoping document for this item for the Committee's consideration on 18 March. TO BE DONE, lead Member, Councillor D Hunt, estimated completion date, 09/03/09.
24/09/08 2	Members requested that Environmental Services Officers attend a future meeting of the Overview and Scrutiny Committee to provide an update oral report regarding fly tipping and the progress of the 'Worth It' campaign.	TO BE DONE. (Lead Officer, Waste Management Manager, estimated completion date not specified).
14/01/09 3	Members discussed the contents of the Forward Plan and noted that Officers were scheduled to present a report on the Council's Corporate Plan Part II before the Executive Committee on 11 March. Members agreed that, due to the importance of this document to the Council and local residents, that this item would be a suitable subject for pre-scrutiny. Relevant Officers were asked to provide a copy of the report for the consideration of the Committee and an Executive Summary in the form of a PowerPoint presentation.	Relevant Officers have been informed of this request for the item to be considered at a meeting of the Overview and Scrutiny Committee on Wednesday 25 February. (TO BE DONE). Lead Officer Head of Strategy and Partnerships, estimated completion date, Monday 16 February (for publishing the agenda).

<p>14/01/09</p> <p>4</p>	<p>The Portfolio Holder for Leisure and Tourism proposed an item for scrutiny.</p>	<p>The OSSOs to meet with the Portfolio Holder for Leisure and Tourism to discuss the terms of reference for the proposed scrutiny exercise. The OSSOs also to provide assistance to the Portfolio Holder when completing the Scrutiny Scoping document. (TO BE DONE), lead Member, Councillor Anderson, estimated completion date, Spring 2009.</p>
<p>04/02/09</p> <p>5</p>	<p>Members received the final report from the Worcestershire Joint Scrutiny into Flooding Task and Finish Group which contained a number of recommendations. Members recommended that this report should be referred to a Working Group of Officers, including the Operations Manager Asset Maintenance and the Councillor's Emergency Planning Officer, for further consideration and to develop costings. The working Group of Officers was tasked with then referring the final report and recommendations to the Executive Committee.</p>	<p>Lead Officer, Director of Housing, Leisure and Customer Support. (TO BE DONE). Estimated completion date, not specified.</p>
<p>04/02/09</p> <p>6</p>	<p>Following discussion of the Joint Scrutiny into Flooding item members requested that there be an Emergency Planning (Briefing/Training) Session for all Councillors.</p>	<p>Officers to organise an Emergency Planning Session for Councillors. (TO BE DONE). Lead Officers, Member Services Officer (in consultation with the Head of Customer and IT Services, estimated completion date, not specified.</p>

04/02/09 7	Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.	Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.
04/02/09 8	Members discussed a referral from the Executive Committee: a review of the Neighbourhood Groups process. They requested that relevant Officers meet with the Leader of the Council to complete a scoping document for this proposed review.	The completed scoping document should be presented at a forthcoming meeting of the Overview and Scrutiny Committee for further consideration. (TO BE DONE). Lead Member, Councillor Gandy, estimated completion date, not specified.
16/02/09 9	Members requested further details in writing about the savings that could be made through the potential closure of Pitcher Oak Golf Course as well as the ongoing maintenance costs for the golf course that would be retained by the Council.	Officers to provide further details in writing. TO BE DONE. Lead Officer, Director of Housing, Leisure and Customer Services, estimated completion date not specified (but Members were keen to receive the information prior to the next meeting of full Council on 23 February if possible).
16/02/09 10	Councillor King explained that he would be completing a scoping document containing proposals that would help to develop the Overview and scrutiny process at Redditch Borough Council.	Councillor King to liaise with relevant Officers and to submit a completed scoping document for the consideration of the Committee in due course. TO BE DONE. Lead Member, Councillor R King, estimated completion date, not specified.

Glossary

OSSO - Overview and Scrutiny Support Officer